

SOUTHEAST REGIONAL TRANSPORTATION PLANNING ORGANIZATION (SERTPO)

Roadway Application Due Dates			
Program Activity	Due Dates		
<p>RTPO-Established Deadlines</p> <p>SERTPO approves application due dates for Roadway Programs during its scheduled meeting.</p>	10/05/2017		
<p>Call for Projects</p> <p>SERTPO issues the Call-for-Projects to SERTPO Members and Local Governments.</p>	10/16/2017		
<p>PFFs Due</p> <p>Local Governments submit their PFF to their respective SERTPO Manager/ Planner by due date.</p>	11/16/2017		
<p>Feasibility Reviews</p> <p>SERTPO Manager/Planner coordinates feasibility reviews held for each PFF submitted. SNMEDD, EPCOG, NMDOT and Local Governments participate. Feasibility reviews will be held as soon as possible to afford local governments more time for final application preparation.</p>	11/17/2017 through 1/16/2018		
<p>Final Application Preparation</p> <p>Local Governments have a month or more, depending on when the feasibility review was held, to prepare their final Project application, PIF and supporting documentation. Applicants must follow the <i>Roadway Project Application Guidelines and Rating Criteria</i>, a separate document from this flyer.</p>	1/17/2018 through 2/14/2018		
<p>Final Applications Due to SERTPO</p> <p>SERTPO Manager/Planner receives final applications by the deadline. Upon receipt of final applications, SERTPO Manager/Planner will distribute applications for SERTPO Member Review prior to the next regular SERTPO Meeting.</p>	2/15/2018		
Application Processes			
<p>Application Process</p> <p>A local/county/tribal government may make single application for one project for the Roadway Program. Final Roadway applications will be included on the 2018 RTIPR. The NMDOT District 2 office will review the RTIPR and announce its selection of funding for local-lead Roadway project(s) to RTPO staff, who will, in turn, notify SERTPO/local governments.</p>			
<p>Applications and Related Information</p> <p>Application forms and related information can be accessed online at www.snmedd.com or by contacting Transportation staff at their respective COG office.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Mary Ann Burr, Program Manager Southeastern NM Economic Development District (SNMEDD) 1600 SE Main, Suite D, Roswell, NM 88203 (575) 624-6131 mbsnmedd@plateautel.net</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Vincent Soule, Transportation Planner Eastern Plains Council of Governments (EPCOG) 418 Main Street, Clovis, NM 88101 (575) 762-7714 vsoule@epcog.org</p> </td> </tr> </table>		<p>Mary Ann Burr, Program Manager Southeastern NM Economic Development District (SNMEDD) 1600 SE Main, Suite D, Roswell, NM 88203 (575) 624-6131 mbsnmedd@plateautel.net</p>	<p>Vincent Soule, Transportation Planner Eastern Plains Council of Governments (EPCOG) 418 Main Street, Clovis, NM 88101 (575) 762-7714 vsoule@epcog.org</p>
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<p>Method of Delivery</p> <p>Applications may be submitted by regular mail, email, facsimile and/or hand delivery. The most common method used is email. For email submission, early submission is encouraged as there is always some risk in delivery (i.e., e-mail storage limitations, server difficulties, etc.). Applications and all required forms must be received by their respective COG office by the end of business (5:00 p.m.) on the due date. E-mail submissions must be dated by 5:00 p.m.</p>			
<p>Verbal Presentation</p> <p>Applicants who submitted final applications are expected to make a verbal presentation on their project for approximately 10 minutes (including Q&A) at a scheduled SERTPO meeting. Presenters are welcome to make PowerPoint presentations and may distribute handouts to Committee members. Presenters may bring their presentations on their own media (CD or USB flash drive) or send presentation to Mary Ann Burr prior to the meeting for laptop set-up.</p>			